

**Information about personal data processing in the case, when you have sent a submission to
VSIA Liepājas Simfoniskais orķestris**

Controller of personal data processing shall be **VSIA Liepājas Simfoniskais orķestris**, address: Radio iela 8, Liepāja, telephone: +371 63489272, electronic mail address: info@lso.lv

Contact information of the personal data protection officer: tel. +371 28664223, address: Radio iela 8, Liepāja, electronic mail address: info@fpdd.lv

Purpose of processing of your personal data – **processing and/or verification of the submitted information**

Legal basis for processing of your personal data shall be performance of legal duties determined in legal acts (Article 6 (1)(c) of the General Data Protection Regulation, Law On Submissions).

Possible recipients of personal data:

- **Secretary of VSIA Liepājas simfoniskais orķestris, persons responsible for preparation of a reply;**
- **processors of VSIA Liepājas simfoniskais orķestris;**

Your personal data shall be stored for not longer than 5 years after review of the submission and provision of information.

This is to inform that you, as a data subject, shall have the following rights:

1. to request the controller to get access to your personal data processed as for the data subject, to request modification or erasure of inaccurate personal data, submitting the written substantiation of your request, in cases determined in the law to request limitation of your personal data processing, as well as to object against processing;
2. to submit a complaint regarding unlawful processing of your personal data to the State Data Inspectorate.

The person submitting the submission shall undertake to inform other persons, referred to in the submission, regarding processing of personal data thereof, being related to review of the submission.